

**CHECKLIST OF REFORMS  
E-GOVERNANCE**

**DESIRED OBJECTIVES:**

Note: UIDSSMT requires certain reforms to be undertaken by states/ cities in E-Governance, with the objective of having a transparent administration, quick service delivery, effective MIS, and general improvement in the service delivery link

1. **CURRENT STATUS**

- a. Please provide a list of services covered by E-Governance applications

Type of Service	ULBs/ Parastatals involved	Remarks
Registration of Births and Deaths		
Public Grievance Redressal		
Property Tax Management, including records mgmt		
Municipal Accounting System		
Works Management System		
E--procurement		
Personnel Management, i.e. personal information system		
Payment of Property Tax, Utility Bills and Management of Utilities that come under the ULBs.		
Building plan approval		
Others		

2. **TIMELINE FOR ACTION ON REFORMS**

- a. Appointment of State-level Technology Consultant as State Technology Advisor
- |                          |                          |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Year1                    | Year2                    | Year3                    | Year4                    | Year5                    | Year6                    | Year7                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
- b. Preparation of Municipal E-Governance Design Document (MEDD) on the basis of National Design Document as per NMMP (National Mission Mode Project)
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|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Year1                    | Year2                    | Year3                    | Year4                    | Year5                    | Year6                    | Year7                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

c. Assessment of MEDD against National E-Governance Standards ( e.g. Scalability, intra-operability & security standards etc.)	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
d. Agreement on Municipal E-Governance Action Agenda	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
e. BPR for migration to e-governance	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
f. Appointment of Software consultant(s)	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
g. Exploring PPP option for different E-Governance services	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
h. Defining monitorable time-table for implementation of each E-governance initiative that is being taken up	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
i. Ongoing implementation of E-governance initiatives, against monitorable time-table	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
j. Any other reform steps being undertaken (please use additional space to specify)	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>