

New Delhi, the 10th February, 1999

G.S.R. 78.—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Works and Housing (Despatch Rider) Recruitment Rules, 1980 except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Despatch Rider in the Ministry of Urban Affairs and Employment, namely :—

1. Short title and commencement.—(1) These rules may be called the Ministry of Urban Affairs and Employment (Despatch Rider) Recruitment Rules, 1999.

(2) They shall come into force on the date of their publication in the official Gazette.

2. Number of post, classification and scale of pay.—The number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

3. Method of recruitment, age limit, qualifications etc.—The method of recruitment to the said post, age limit, educational qualifications and other matters relating thereto shall be as specified in column 5 to 14 of the said schedule.

4. Disqualification.—No person,—

- (a) Who has entered into or contracted a marriage with a person having a spouse living; or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by orders, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving.—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-serviceman and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

#### SCHEDULE

Name of Post	Number of Post	Classification	Scale of Pay (Rs.)
1	2	3	4
Despatch Rider	2*(1999) *(Subject to variation depending on workload)	General Central Service Group 'C' Non-Gazetted Non-Ministerial	Rs. 3050-75-3950-80-4590
Whether Selection-cum-Seniority or Selection by merit	Whether benefit of added years of service admissible under Rule 30 of Central Civil Service (Pension) Rules, 1972	Age limit for direct recruits	
5	6	7	
Not applicable	No	Not exceeding 25 years (Relaxable for Government Servants upto the age of 35 years in accordance with the instructions or orders issued by the Central Government).	

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Note : The crucial date of determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in the Andaman and Nicobar Island and Lakshadweep). In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to submit the names.

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or absorption and percentage of posts to be filled by various methods
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<p>Essential:</p> <p>(i) Possession of a valid driving licence for Motor-Cycles/Auto-Rickshaw.</p> <p>(ii) Two years' experience in driving Motor-cycle, Autorickshaw.</p> <p>(iii) Knowledge of Motor-cycle/Autorickshaw mechanism. (The incumbant should be able to remove minor defects in the vehicles)</p> <p>(iv) Ability to read English and Hindi/Regional Languages of the area in which the concerned organisation is situated.</p>	Not applicable	Two years	By deputation/re-employment transfer, failing which by direct recruitment.
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## Desirable:

- (i) A pass in the 8th Standard.
- (ii) Experience as Home Guards/Civil Defence Volunteers.

Note : The qualifications regarding experience are relaxable at the discretion of the competent authority for reasons to be recorded in writing in the case of candidates belonging to Scheduled Castes and Scheduled Tribes if at any stage of selection the competent authority is of the opinion that sufficient number of candidates possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

In case of recruitment by promotion/absorption, grade from which promotion/absorption to be made	If a Departmental Promotion Committee exists, what is its composition?	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
12	13	14
<p>By deputation/absorption</p> <p>From amongst regular Group 'D' employees in the Ministry of Urban Affairs and Employment failing which from regular Despatch Riders/Garde 'D' employees from other Ministries of the Central Government who possess the qualification and experience prescribed for direct recruits in Column 8.</p> <p><b>FOR EX-SERVICEMEN</b></p> <p>Deputation/re-employment</p> <p>The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and educational qualifications prescribed for direct recruits shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces, thereafter they may be continued on re-employment.</p> <p>(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).</p>	<p>Group 'C' Departmental Promotion Committee</p> <p>(For considering absorption/confirmation cases) comprising of:</p> <p>(1) Director/Deputy Secretary (Administration) Ministry of Urban Affairs and Employment—Chairman</p> <p>(2) Director of Estates-II, Directorate of Estates, Ministry of Urban Affairs and Employment—Member</p> <p>(3) Joint Director (Administration), Directorate of Printing, Ministry of Urban Affairs and Employment—Member</p>	<p>Not applicable</p>